

Midland Middle School

Parent / Learner

Information Guide

2025 – 2026



Our mission is to inspire and equip all learners to achieve unlimited potential.

Midland Middle School is a beacon of educational excellence where all are known, valued, and inspired.

Midland Middle School
6990 Warm Springs Road
Midland, GA 31820
(706) 569 – 3673

For school news and updates, please visit our website:

<http://midlandmiddleschoo.wix.com/mysite>

We Didn't Come Here to Be Average!

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Welcome to Midland Middle School—Home of the Jaguars!

This year marks a special milestone—our 25th year of empowering learners to succeed in ways they may have never imagined. All around our campus, you'll see a phrase that defines who we are: *"We didn't come here to be average."* At Midland Middle, we hold ourselves—and our learners—to higher standards. By striving for excellence and putting in more than average effort, we've become one of the premier middle schools in MCSD.

Our dedicated faculty, staff, and administrators have planned a school year full of exciting opportunities and meaningful experiences. The only thing missing is *you*!

Middle school is a time of growth, exploration, and transformation. These years are the foundation for success in high school and beyond. So, believe in yourself. Challenge yourself. Get involved in activities that help you build character, strengthen integrity, and achieve academic success.

Make new friends. Join clubs. Participate in athletics or arts. Attend school events and cheer on your fellow Jaguars. Every day is like a dollar—you can spend it however you choose, but you only get to spend it once. So spend each one wisely, giving your best and leaving "average" behind.

Welcome to another great year at Midland. Let's make it exceptional!

People To Know

Principal:	Dr. Keisha Cook
Assistant Principal:	Mrs. Cheryl Lix
Academic Coach:	Ms. Akua Carter
School Counselor:	Ms. Kate Harrell
Media Specialist:	Ms. Cyndi Henderson
PES Chair / LEA:	Mrs. Elizabeth Hudson
Athletic Director:	Mr. Jeremiah Edwards
Title I Parent Contact:	Ms. Cyndi Henderson
Cafeteria Manager:	Ms. LaQuetia Woods
School Secretary:	Ms. Javia Alexander
Attendance Clerk:	Ms. Jacqueline Howard
Learner Services Clerk:	Mr. David Denson
ISS/ISI Tech:	Mr. David Hibbett

Muscookee County School District Calendar

July 2025						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1-25 Summer Break
4 Independence Day Observed
28-31 Teacher Planning/Staff Development Days

August 2025						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 Teacher Planning/Staff Development Days
4 1st Day of School/1st Semester Begins

September 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day
4 Progress Reports
19 Virtual Learning Day



2025-26 School Year Calendar

October 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6 End of Nine Weeks
8 Report Cards
9 Teacher Planning/Staff Development Day
10-13 Fall Break

November 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

11 Veterans Day
12 Progress Reports
24-28 Thanksgiving Break

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 1st Semester Grading Period Ends
23-31 Winter Break

- Student/teacher holiday
- Semester start dates
- Teacher planning/staff development/student holiday
- Virtual Day
- Last Day for Students

January 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-2 Winter Break
5 Teacher Planning/Staff Development Day
6 2nd Semester Begins
7 Report Cards
19 Martin Luther King Jr., Day

February 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

6 Progress Reports
13 Teacher Planning/Staff Development Day
16 Presidents Day

March 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

12 End of 3rd Nine Weeks
17 Report Cards
30 Spring Break

April 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1-3 Spring Break
21 Progress Reports

May 2026						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

20-23 Graduation
21 Last Day/Report Cards (Elementary)
25 Memorial Day
22-26 Teacher Post Planning
26 Report Cards (Secondary)
27-29 Summer Break

June 2026						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1-30 Summer Break

Attendance Guidelines

At Midland Middle School, regular attendance and punctuality are key to academic success. We follow the **Muscogee County School District Attendance Policy** for defining *excused* and *unexcused* absences. Details of this policy can be found in the **MCSD Behavior Code and Discipline Policy booklet**.

To ensure accurate documentation of each learner's attendance, every absence must be accompanied by a written excuse that includes the following information:

- Learner's full name
- Date(s) of absence
- Reason for the absence
- Date the excuse is written
- Parent/guardian signature
- A phone number for verification

Excuses should be submitted to the **front office** on the day the learner returns to school. Parents or doctors may also fax documentation to **706-569-3678**.

Daily Attendance Procedures:

- Attendance will be recorded each period by the classroom teacher.
- Learners arriving late to **first period** must check in at the **front office**.
- Any learner not present in class by **8:10 AM** will be marked **tardy**
- Learners are expected to be in their seats before the tardy bell rings for *each* class.
- Learners who are not in class when the tardy bell rings will be marked tardy and will receive **lunch detention** as a consequence.

We appreciate your support in helping our learners build responsible habits and maximize their learning time. Consistent attendance is a crucial part of their academic journey.

Understanding Excused and Unexcused Absences

Excused Absences

In accordance with Georgia state law, absences are classified as *excused* only for the following reasons:

- Personal illness
- Illness or death in the immediate family
- State-recognized religious holidays
- Mandates by governmental agencies (e.g., court order, HB 984)
- Principal-approved school-related activities at Midland or within MCSD

Learners involved in Midland or MCSD school-sponsored events are considered present. Please coordinate with teachers in advance for any missed class time or assignments.

Make-Up Work Policy

- Learners have 3 school days to request make-up work after an excused absence.
- If the assignment was given while the learner was present, it may still be due on time.
- Make-up work should be completed within 3 days of being assigned, unless there are extenuating circumstances.

- Check Canvas pages for assignments and class updates.

Unexcused Absences

The following are not excused, even with a note:

- Oversleeping (learner or family)
- Missing the bus
- Babysitting
- Family vacations
- Car trouble
- Skipping school / cutting class
- Out-of-school suspension
- No written excuse provided within 3 school days
- Being removed from class for disciplinary reasons

Important Notes

- For family emergencies, please contact a member of Midland's administrative team.
- All parents and learners must sign an acknowledgment of OCGA 20-2-690, the Georgia Compulsory Attendance Law, requiring regular school attendance.

Your daily attendance matters. Let's work together to support every learner's success!

Checking In

School starts at 8:10 a.m., and all learners must be seated in their classrooms by that time to avoid being marked tardy. School doors open at 7:40 a.m. Please do not drop off learners before 7:40 a.m., as there is no adult supervision before then. If you need to drop off your learner earlier, please use a before-care program.

Learners who ride the bus will always have the chance to eat breakfast, no matter what time their bus arrives. Learners who arrive late on a school bus will not be marked tardy.

Parents and learners can check attendance records anytime through the Infinite Campus portal using the learner's network login.

Excessive tardies will be addressed by school staff. Possible consequences include detention, in-school suspension, out-of-school suspension, referral to the social worker or outside agencies, or even withdrawal from Midland Middle School if the learner attends under open seat transfer or a hardship.

Learners must be in their classrooms before the tardy bell rings. If a learner is not in class when the bell rings, they will be marked tardy a consequence:

Tardy Consequences:

- 1 Unexcused Tardy: Step Sheet
- 3 Unexcused Tardies: Lunch detention
- 5 Unexcused Tardies: Referral to the Assistant Principal for a required parent conference and counselor involvement. Consequences may include after-school detention or in-school suspension

- 10 or More Unexcused Tardies: Referral to the school social worker and outside support agencies, such as the Department of Family and Children Services (DFCS) or Juvenile Court, as needed

Checking Out

All learners must be checked out before 2:40 p.m. to ensure a smooth dismissal process.

Learners may be excused from school early for the following reasons:

- Family Emergency
- Medical, Dental, or Legal Appointments
- Personal Illness
- Impending Severe Weather
- School-Related Functions

Important: For the safety of our learners and families, only adults who are 21 years or older, listed on the learner's Emergency Contact Sheet, and who present a valid state-issued ID are allowed to check a learner out, per MCSD policy.

Bell Schedules

	Regular Schedule M, T, Th, F	Schedule 2 Wednesday	Activity Schedule
Teacher Planning	7:20 – 8:00	7:20 – 8:00	7:20 – 8:00
Transition	8:00 – 8:10	8:00 – 8:10	8:00 – 8:10
ILT	8:10-8:35		
1st Period	8:38-9:35	8:10 – 9:08	8:10 – 9:00
2nd Period	9:38-10:36	9:11 – 10:08	9:03 – 9:54
3rd Period	10:39-11:37	10:11 – 11:08	9:51 – 10:46
4th Period	11:42-1:10	11:11 – 12:38	10:51 – 12:20
5th Period	1:13-2:09	12:41 – 1:38	12:23 – 1:14
6th Period	2:12-3:10	1:41 – 2:38	1:17 – 2:07
ILT or Activity		2:41 – 3:10	2:10 – 3:10

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Academics

Academic Integrity

At Midland Middle School, we are committed to excellence and expect all learners to demonstrate honesty and integrity in their academic work. Academic dishonesty of any kind will not be tolerated. Learners found cheating or plagiarizing may face disciplinary consequences and may not be allowed to make up the work for a grade.

Grading Scale

The Board of Education-approved grading scale is:

- A: 90 – 100 (Excellent)
- B: 80 – 89 (Good Progress)
- C: 70 – 79 (Needs Improvement)
- F: 69 & below (Failing)

Extra Credit

Extra credit opportunities are offered at the teacher's discretion and generally only after all regular assignments have been completed successfully.

Missed Assignments / Late Work

If an assignment is not turned in by the due date, it will be graded as a zero unless the teacher allows extra time. Any point deductions for late work are decided by the teacher. Learners who miss class due to an excused absence should arrange to complete missed assignments with their teachers within three days of returning. The teacher will set the deadline for make-up work.

Parent Portal

Parents and learners can check grades and attendance online anytime using the learner's username and password. The information available to parents and learners is the same. The Student Portal link is on the MCSD website under "For Students." Any changes to this policy will be communicated by the school.

Parent / Teacher Conferences

To discuss your child's progress or other concerns, you can schedule a conference by contacting your child's teacher. Conferences are typically held before school or during common planning times. Grade-level teachers may meet together for convenience. You can also email teachers anytime with questions.

Promotion Requirements

Learners must pass five out of six subjects to be promoted to the next grade. This includes all classes, even electives. Parents are encouraged to review report cards each grading period to monitor progress. Please contact teachers if you have any questions or concerns.

Report Cards & Progress Reports

Progress reports and report cards for the 2025-2026 school-year are issued according to the following schedule:

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Progress ReportsSeptember 4thNovember 12thFebruary 6thApril 2^{1st}**Report Cards**October 8thJanuary 7thMarch 17thMay 21st**Honors Awarded**

P.E.

Band

Spanish

English

Social Studies

National Junior Honor Society

Jaguar Creed

Art

Chorus

Technology

Math

A/B Honor Roll

T. Hiram Stanley Candidate

Orchestra

Learner Council

Spelling Bee

Science

Principal's List

Top Athlete – M/F

Perfect Attendance

Special Awards – Named for Midland Middle teachers and MCSD leaders who have had a significant impact on learners.

Jim Buntin Academic Athlete (M/F)

Parker Jones – Band

Jessica Marstin – Music

Donna Terry Social Studies Award

Terry Gaines Breaking Barriers (PE)

Issac Stern – Orchestra

Sue Funk Gifted Award

James Wilson Excellence in Education

Linda George – Art

Robert Shaw – Choral

Lucille Guinn-Reading

Extra-Curricular Activities

Academic Bowl

Basketball (Boys and Girls)

Cheerleading

Football

Math Team

National Junior Honor Society

Peer Helpers

Reading Bowl

Cross Country (Boys and Girls)

Lego/Robotics Team

Science Olympiad

Spelling Bee

Soccer (Boys and Girls)

Track (Boys and Girls)

Volleyball

Yearbook

Georgia Movie Academy

School Council/Principal's Advisory Council

Art Club

Peer Helpers

House Council

Drama Club

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Discipline

PBIS – “Midland Jaguars are Safe, Kind, and Engaged”

Midland Middle School follows the Positive Behavior Interventions and Supports (PBIS) framework to promote a safe, respectful, and engaging learning environment. Our PBIS Code complements the MCSD Behavior Code and Discipline Policy by identifying school-specific expectations and procedures. The PBIS framework is developed in alignment with School Board policy and state law. The principal serves as the final authority on interpreting the school’s Code of Behavior.

The goal of PBIS at Midland is to create a structured, safe, and orderly environment where all learners can reach their full academic and personal potential. The framework encourages the development of: positive self-control, effective interpersonal skills, self-direction, self-awareness, and a strong sense of self-worth. Expectations will be clearly communicated and consistently enforced. Behavior that disrupts learning, threatens safety, or violates rules, policies, or laws will result in consequences.

PBIS framework:				
	Restrooms	Cafeteria	Hallways	Bus
SAFE	Report Problems	Follow Instructions	Walk facing forward and to the right Walk around the Roundabout	Remain seated and quiet Face the front Feet out of the aisle
KIND	Clean up after yourself	Talk quietly at the table Clean up after yourself	Be kind to others Pick up after yourself	
ENGAGED	Plan visits between classes	Respect others and their property	Move quietly and quickly toward your destination	Follow instructions

Learner Responsibility

While teachers and parents play a key role in guiding behavior, learners are ultimately responsible for their actions and for maintaining appropriate conduct. All learners are expected to follow school rules, respect staff authority, and demonstrate self-discipline.

When and Where the Discipline Policy Applies:

The discipline policy is enforced: on school grounds at any time; at bus stops; during school-sponsored events (on or off campus); on MCSD property; on school buses or other district-provided transportation; while traveling to or from school. All staff members will enforce school and district rules firmly, fairly, consistently, and promptly.

Following Staff Directions

Learners must follow directions from staff at all times. If a learner disagrees with a directive, they should comply first, then respectfully request to speak with the staff member at a time that does not disrupt classroom instruction. If the concern remains unresolved, the learner may request a meeting with the counselor or an administrator. Learners are encouraged to speak directly with their teacher first regarding any classroom-related concerns.

Parent Communication

Parents are asked to contact the teacher directly if concerns arise. If additional support is needed, parents may contact the school counselor to schedule a conference. Administration will become involved if the concern cannot be resolved at the teacher or counselor level.

Behavior Levels
Unacceptable behavior is defined as any action that disrupts teaching, learning, or the safe and respectful

environment of the school. All learners are expected to follow classroom rules set by their teachers, as well as the overall school rules.

Consequences for not following rules are outlined in the school's discipline guidelines. When determining consequences, school administrators will consider the **frequency, severity, grade level, and prior disciplinary history** of the learner. Repeated violations may lead to more serious consequences, including **expulsion**.

The administration reserves the right to take appropriate action in response to any behavior not specifically listed in this plan.

Teacher-Managed Behaviors

These behaviors are considered minor disruptions and will be addressed by the classroom teacher using interventions such as redirection, parent contact, teacher consequences, or behavior documentation. Continued or repeated offenses may result in administrative referral.

Category	Examples of Teacher-Managed Behaviors
Classroom Disruptions	<ul style="list-style-type: none">- Excessive talking- Class disruptions- Out of seat without permission- Sleeping in class- Abuse of hall pass- Excessive distractions of other learners
Inappropriate Conduct	<ul style="list-style-type: none">- Gum, candy, food, or drink in class- Fixable dress code violations (e.g., sagging)- Public displays of affection (hugging, kissing)- Unauthorized location
Defiance and Disrespect	<ul style="list-style-type: none">- Refusal to complete classwork- Failure to follow a reasonable staff request- Argumentative behavior- Defiance/disrespect- Providing false information to a staff member
Academic Dishonesty	<ul style="list-style-type: none">- Cheating
Language and Communication	<ul style="list-style-type: none">- Profanity (not directed at a person)- Involvement in verbal confrontation
Property Misuse	<ul style="list-style-type: none">- Taking property without permission

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Office-Managed Behaviors

These behaviors are considered serious violations and will result in an administrative referral. Consequences will be assigned based on the nature, frequency, and severity of the offense, in accordance with MCSD policy.

Category	Examples of Office-Managed Behaviors
Technology & Policy Violations	<ul style="list-style-type: none">- Acceptable Use Policy (AUP)/Technology violations- Cell phone or electronic device contract violations- Forgery, falsification, alteration, or possession of school documents- Selling non-approved items on campus
Chronic or Repeated Misconduct	<ul style="list-style-type: none">- Chronic and documented Level I (teacher-managed) violations- Excessive tardies (5 or more)- Horseplay (if continued after correction)
Safety and Emergency Conduct	<ul style="list-style-type: none">- Bus referrals- Disruption during evacuation or safety drills
Physical or Verbal Aggression	<ul style="list-style-type: none">- Instigating or promoting a fight- Fighting or assault- Threatening to cause physical harm- Harassment or bullying (verbal, physical, or cyber)
Inappropriate Communication or Behavior	<ul style="list-style-type: none">- Obscene or suggestive language, materials, or acts- Profanity directed at others or that disrupts the learning environment- Involvement in social media conflicts
Dress Code & Appearance	<ul style="list-style-type: none">- Inappropriate dress (non-fixable or repeated violations)
Substance Violations	<ul style="list-style-type: none">- Possession or use of tobacco, tobacco products, or electronic cigarettes (vapes)
Property Violations	<ul style="list-style-type: none">- Vandalism, graffiti, or destruction of property

Tribunal-Level Offenses

The following offenses result in an automatic 10-day Out-of-School Suspension (OSS) and a referral to the Muscogee County School District Discipline Tribunal. These offenses may also be reported to local law enforcement.

- Sexual harassment (written, verbal, or physical)
- Chronic disciplinary problems
- Possession or use of weapons or dangerous instruments
- Bullying – 3rd documented offense

- Possession, use, or distribution of alcohol or drugs (as defined by the MCSD handbook)
- Gang membership or affiliation
- Physical assault of a school employee
- Mass threats of violence (verbal or written) toward the school or individuals (e.g., bomb threats, threats to shoot, kill, or assault someone)
- Possessing, transmitting, or receiving pornographic images
- Vandalism resulting in permanent destruction of property

Important Note: Any offense listed above may result in law enforcement involvement in addition to school disciplinary action.

IMPORTANT:

- Learners with disciplinary actions during any nine-week grading period will be **ineligible** to participate in PBIS celebrations or school dances for that grading period.
- Learners with **any ISS or OSS** assignment will not be allowed to attend or participate in extracurricular or athletic events until the assignment has been served.
- Learners with disciplinary infractions throughout the year will be **ineligible for the End-of-Year PBIS Celebration/Field Trip**.

Administrators reserve the right to advance the consequence level depending on the severity of the behavior.

Important: Unauthorized items will be confiscated and may only be returned to a parent or guardian. Repeated violations may result in disciplinary action. The school is not responsible for lost, stolen, or confiscated items.

Progressive Discipline Plan

Midland Middle School follows a progressive discipline model designed to promote positive behavior and correct inappropriate actions through a range of consequences. Disciplinary measures increase in severity based on the seriousness and/or repetition of the offense.

Consequences for Inappropriate Behavior

The administration, teachers, and other authorized school personnel will enforce the behavior expectations and may apply any of the following consequences based on the nature and severity of the offense:

- Teacher-learner individual warning
- Team time-out
- Parental contact
- Silent lunch
- Parent conference
- Referral to the office
- Conference with counselor or guidance referral
- Community service
- Administrative lunch detention

- After-school detention
- In-School Intervention (ISI)
- In-School Suspension (ISS)
- Out-of-School Suspension (OSS)
- Referral to the Discipline Tribunal

Community Service as an In-School Consequence

Community service is a positive, constructive consequence assigned to learners as part of in-school discipline. It involves learners contributing their time and effort to support the school community by performing approved tasks that help improve the school environment. Community service allows learners to make amends for inappropriate behavior while reinforcing the importance of personal accountability and contributing positively to the school community.

Examples of community service may include cleaning classrooms or common areas, assisting with school events, organizing materials, or other activities that promote responsibility and respect.

Lunch Detention

Lunch detention may be assigned by administrators as an immediate consequence for minor infractions. Learners serve lunch detention during their regular lunch period and are expected to follow all rules set by supervising staff. Failure to attend lunch detention may result in further disciplinary action.

Detention

A learner may be assigned after-school detention by a teacher or administrator as a consequence for behavior or to complete makeup work. Parents will receive at least 24 hours' notice and are expected to provide transportation. Learners assigned to detention should bring enough written work to remain occupied for the full hour. Learners are expected to follow the instructions of the supervising teacher. Failure to comply may result in additional disciplinary action.

Administrative Detention

Administrative Detention is assigned by school administrators. It is held Tuesday through Friday, from 3:15 p.m. to 3:45 p.m. Parents/guardians are responsible for timely transportation. Learners are expected to follow all detention rules and complete work or assigned tasks during this time.

In-School Suspension (ISS)

ISS is assigned only by an administrator. Parents will be notified by phone and/or email, and written documentation will be sent home with the learner. ISS allows learners to remain in school and complete their academic work under close supervision while being temporarily removed from the regular classroom environment. ISS is not a free period—learners must follow all MCSD, Midland Middle School, and ISS program rules. Failure to comply with expectations in ISS may result in further disciplinary action.

Out-of-School Suspension (OSS)

When a learner is suspended out of school:

- A written suspension notice will be provided.
- Per **Georgia law O.C.G.A. §20-2-766**, a parent/learner/administrator conference is required before the learner is readmitted to class.

- Learners are **not allowed on any MCSD campus** or at school-sponsored events during suspension. Returning to campus while suspended is considered **trespassing**.
- A **Return from Suspension Form** from the discipline office is required before reentry to class.
- Absences during OSS are **unexcused**. Teachers are **not required** to accept work from suspended learners.
- Learners are encouraged to obtain missed assignments from classmates. Even if work is not accepted for a grade, learners will still be responsible for the material on tests, projects, and other cumulative assessments.

Discipline Tribunal

If the school administration recommends a suspension longer than 10 days and/or placement in an alternative education setting, the learner will be offered a formal hearing before an impartial panel of qualified tribunal members. This panel will determine whether additional disciplinary action is warranted.

Consequences for Violations

Affection – Inappropriate Display (PDA – Public Display of Affection)

1st offense: Refer to Guidance Counselor; parent conference

2nd offense: 3 days ISS; parent conference

3rd offense: 1–5 days OSS

Note: Administration reserves the right to suspend based on severity.

Bomb Threats / Terroristic Threats

1st offense: 5–10 days OSS; referral to Discipline Tribunal

Bullying Consequences

1st offense: 1–3 days OSS; parent conference upon return

2nd offense: 5–10 days OSS

3rd offense: 10 days OSS; referral to Discipline Tribunal

Cafeteria Behavior – Loud Talking, Screaming, Laughing, or Disruption

1st offense: Lunch Detention

2nd offense: 1–3 days ISS; parent contact

3rd offense: 1–3 days OSS

Cafeteria Meal Trays Left on Table / Throwing Food

1st offense: 1 day cafeteria detail; parent contact

2nd offense: 3 days cafeteria detail; parent contact

3rd offense: 1–3 days ISS

Cell Phone/Electronic Device Use

All cell phones must be turned in to the school office during school hours.

1st Offense: Device turned into the office. Parents may pick up the phone the next school day.

2nd Offense: Device turned into the office. Parents may pick up the phone after 3 school days.

3rd Offense: Device turned into the office. Parents may pick up the phone after 5 school days.

4th Offense: Device turned into the office. Parents may pick up the phone after 10 school days.

5th Offense: Device turned into the office. Parents may pick up the phone at the end of the school day.

Learners will receive 2 days of In-School Suspension (ISS).

6th and Subsequent Offenses: Device turned into the office. Parents may pick up the phone at the end of the school day. Learners will receive 2 days of Out-of-School Suspension (OSS).

If the parent/guardian insists that he/she cannot allow the phone to be held, a 2-day OSS will be assigned in lieu of the phone being held. Any learner that refuses to relinquish an electronic device to an administrator will be suspended out-of-school for 2 days.

Cell Phone/Electronic Device Used to Illegally Record Learners, Staff, or School Activities

1st offense: 2 days OSS; parent conference

2nd offense: 3 days OSS

3rd offense: 5 days OSS

Note: Additional disciplinary action may be taken depending on content.

Defiance/Disrespect of Teacher's Authority

1st offense: 1–5 days ISS

2nd offense: 1–5 days OSS

3rd offense: 10 days OSS; referral to Discipline Tribunal

4th offense: ISS 2 days for each offense due to defiance

Disruption of Class

1st offense: 1–3 days ISS

2nd offense: 1–5 days OSS, parent conference required before returning to class

3rd offense: 10 days OSS, parent conference upon return

Disruption of School

1st offense: 1–5 days OSS; parent conference upon return

2nd offense: 5–10 days OSS; parent conference upon return

3rd offense: 10 days OSS; referral to Discipline Tribunal

Dress Code Violations

1st offense: Warning; call for appropriate clothing; sit in ISS until clothes arrive

2nd offense: Parent contact; sit in ISS until clothes arrive

3rd offense: Parent contact; 1 day ISS

4th offense: Parent contact; 2 days ISS

5th offense: Parent contact; 3 days ISS

6th offense and beyond: Required parent meeting; ISS until parent attends conference

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Fighting

1st offense: 3–10 days OSS; parent conference upon return

2nd offense: 5–10 days OSS; parent conference upon return

3rd offense: 10 days OSS; referral to Discipline Tribunal

Note: Administrators reserve the right to advance the consequence level depending on the severity of the behavior. Severe first offenses may lead to immediate tribunal referral.

Hallway Disruptions – Running, Screaming, Loud Talking, Laughing, etc.

1st offense: Lunch Detention

2nd offense: 1–3 days ISS; parent contact

3rd offense: 1–3 days OSS

Horseplaying

1st offense: Lunch Detention

2nd offense: 1 day ISS

3rd offense: 3 days ISS

4th offense: 3–5 days OSS

Inciting/Instigating a Fight

1st offense: 3–10 days OSS; parent conference upon return

2nd offense: 5–10 days OSS; parent conference upon return

3rd offense: 10 days OSS; referral to Discipline Tribunal

Inciting or Participating in Riotous Behavior

1st offense: 10 days OSS; charged; referral to Discipline Tribunal

2nd offense: 5–10 days ISS/OSS; referral to Discipline Tribunal

Obscenity/Profanity Directed Toward Faculty (Oral or Written)

1st offense: 3 days OSS; parent conference

2nd offense: 5–10 days OSS; possible referral to tribunal

Obscenity/Profanity Directed Toward Learners (Oral or Written)

1st offense: 1 day ISS

2nd offense: 3 days ISS

3rd offense: 3–5 days OSS

Physical Aggression

1st offense: 1-3 day ISS

2nd offense: 3-5 days ISS

3rd offense: 1-5 days OSS

Possession/Sale of Illegal Substances (Drugs, Alcohol, Weapons, Explosives)

1st offense: 10 days OSS; charged; referral to Discipline Tribunal

Selling Unauthorized Items (e.g., soda, candy, school supplies) on Campus or Events

1st offense: Confiscation; parent contact

2nd offense: Confiscation; 2 days ISS

3rd offense: Confiscation; 3 days OSS

Confiscated items are returned at administration's discretion.

Sexual Harassment – Uninvited Verbal or Physical Behavior of a Sexual Nature

1st offense: 3–10 days OSS; may be charged; referral to Discipline Tribunal; parent conference

2nd offense: 10 days OSS; referral to Discipline Tribunal

Smoking and Possession of Tobacco Products (Including Vapes, E-Cigs)

1st offense: 3–5 days OSS; parent conference

2nd offense: 5–10 days OSS

Theft

1st offense: 1–10 days OSS; restitution required; learner may be charged

Unauthorized Location/Skipping

1st offense: 1–3 days ISS; parent contact

2nd offense: 1–3 days OSS

Note: Administration may suspend on first offense depending on circumstances.

Vandalism, Damage, or Theft of School Property

1st offense: 1–10 days OSS; restitution may be required

Verbal Altercations

1st offense: 1–3 ISS

2nd offense: 1–3 days OSS

3rd offense: 3–5 days OSS

Violations of the AUP may result in:

1st offense: 1-3 day ISS; loss of chromebook for 2 weeks

2nd offense: 3-5 days ISS; loss of chromebook for 1 month

3rd offense: 1-5 days OSS; loss of chromebook for 1 month

4th offense: 1-10 days OSS; loss of chromebook for the semester

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General Information and Policies

Bullying

Bullying is **intentional, repeated, and one-sided** behavior that causes physical or emotional harm, threatens safety, or creates a hostile learning environment. All reports of bullying must be submitted to the school counselor. A bullying report is a formal notification to school officials that provides key information about an alleged incident, including who was involved, when and where it occurred, what took place, and the type of bullying suspected.

Filing a report allows the school to begin a thorough investigation, provide appropriate support to the targeted student, and take necessary action to ensure a safe and respectful learning environment for all.

If the investigation concludes that bullying has occurred, consequences will be assigned based on the nature, severity, and frequency of the behavior. The parents or guardians of all students involved will be notified of the outcomes.

Cafeteria Conduct

To maintain a clean, orderly, and respectful cafeteria environment, learners are expected to follow these rules:

- Remain in a single, orderly line while waiting to be served.
- Cutting in line is not allowed under any circumstances.
- Sit at your assigned table and remain seated until dismissed by a teacher or staff member.
- Clean up after yourself. This includes your table and the floor around your eating area.
- Refrain from horseplay, running, or loud behavior.
- Stay seated unless you have permission from a teacher or staff member to leave your table.
- Use a quiet, respectful voice while in the cafeteria.
- Food brought from home must be in a lunch box or lunch bag. Students are not allowed to bring full size bag(s) of chips, candy, or other snacks. All items must be contained in the lunch box.
- Students are only allowed to eat food from their tray or lunch box. Sharing is not permitted.
- Commercial foods may NOT be delivered to or picked up by learners.
- Foods eaten in the cafeteria during serving time cannot have commercial food retailer logos. (i.e.: fast food restaurants, canned beverages, etc.)
- Commercial foods brought by parents may be eaten only in locations designated by the principal, outside the cafeteria.
 - 1st offense: Food turned away or confiscated
 - 2nd offense: 1st offense consequence + Administrative Detention
 - 3rd offense: 1st offense consequence + 2 days ISS
 - 4th offense: 1st offense consequence + 3 days ISS

Food in the classrooms

- Learners are not permitted to bring outside food or drinks into the classrooms. All food must be in a lunch box, stored in the hall locker and consumed only in designated areas.

- Learners may bring a water bottle to school, but it must remain in its original sealed packaging until opened.¹

Cell Phones and Electronic Devices Policy

In accordance with Georgia House Bill 340 – the *Distraction-Free Education Act* – all students in Kindergarten through 8th grade are required to have all personal electronic devices secured during the entire school day. This includes, but is not limited to, instructional time, class transitions, assemblies, lunch, and other school-related activities. Devices include smartphones, tablets, smartwatches, headphones, laptops, and any other personal electronics capable of communication.

The Muscogee County School District (MCSD) may confiscate cell phones or other electronic devices in accordance with district policies and procedures. School personnel will take reasonable measures to ensure the security of confiscated devices; however, MCSD is not responsible for the loss, damage, or theft of personal items, including cell phones, while on school property.

Parents are strongly encouraged to carefully consider the risks before allowing learners to bring valuable electronic devices to school. If a parent/guardian refuses to allow the school to hold a confiscated phone or device, the learner will receive a 2-day out-of-school suspension (OSS) instead. Any learner who refuses to surrender an electronic device to an administrator when requested will also be assigned a 2-day OSS.

Expectations:

- Cell phones, chargers, earphones, AirPods, and similar devices must not disrupt the learning environment.
- All cell phones must remain powered off and stored in the learner's school locker during the school day.
- Cell phones should never be seen or heard during class or school hours.
- Earbuds, AirPods, headphones, and similar devices are not permitted to be worn during the school day and will be confiscated if found in use or worn. Confiscated earbuds or similar devices will be handled the same as cell phones.

Midland Middle School assumes no liability for the loss, damage, misuse, or theft of personal electronic devices brought to school.

Chromebooks

All learners are issued a Chromebook, including a case and charger, for use during the school day. Learners are responsible for the care and proper use of their Chromebook and accessories at all times. To protect district resources, Chromebooks must be carried in their cases whenever they are not in use.

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Learners who damage their Chromebook or accessories may be charged replacement fees according to the Muscogee County School District Board Policy JS: Learner Fees, Fines, and Charges.

Care and Use of School Property

This policy applies to Chromebooks, textbooks, and media center materials. Learners are responsible for the proper care of all school property issued to them. If a learner defaces, damages, or loses any school property, the parent/learner will be required to pay for repair or replacement costs.

All fines and fees must be paid promptly during the school year in which they are assessed. Learners must clear outstanding fines before advancing to the next grade level.

Current Replacement Fees

- Chromebook Replacement: \$100
- Lenovo USB-C Charger: \$10
- Chromebook Tablet Replacement: \$100
- Chromebook Tablet Case: \$10
- Chromebook Gumdrops Case: \$20
- Hotspot (T-Mobile): \$20

Chromebooks Violations of the Authorized Use Policy (AUP)

Chromebooks are the property of the Muscogee County School District and are issued to support student learning. Misuse of Chromebooks violates the district's Authorized Use Policy and may result in disciplinary action and loss of privileges.

Violations include, but are not limited to:

- Accessing inappropriate content, including obscene, violent, sexually explicit, or otherwise unsuitable material.
- Bypassing internet security filters using VPNs, proxies, or other methods.
- Unauthorized communication through email, messaging, social media, or other platforms.
- Cyberbullying or harassment via digital communication.
- Tampering with device settings, software, restrictions, or monitoring tools.
- Downloading or installing unauthorized software, apps, or extensions.
- Using another learner's Chromebook or login credentials without permission.
- Damaging, defacing, or neglecting the device (e.g., stickers, markings).
- Academic dishonesty, such as cheating or plagiarism facilitated by device use.
- Using the device for non-educational purposes during instructional time, including games, videos, or unrelated browsing.

Consequences for Chromebook Misuse

- Temporary or permanent loss of Chromebook privileges
- Restricted internet access
- Parent/guardian conferences
- Disciplinary action consistent with the MCSD Student Code of Conduct
- Financial responsibility for repair or replacement of damaged equipment

Clinic

If a learner feels sick during the school day, they should first get a written pass from their teacher before going to the clinic. If a learner feels ill between classes, they should ask their next teacher for a pass to visit the clinic. The clinic staff will assist the learner and decide if a parent should be contacted. Learners should **not** use their cell phones to call parents from school.

If a learner is injured, they must notify a staff member immediately.

The clinic provides first-aid and emergency care only. All medications must be kept in the clinic, accompanied by a completed medication form signed by a parent or guardian. Medications should be turned in to the clinic or front office staff when the learner arrives at school. Learners are not allowed to carry or use medications on their own unless specifically authorized by a healthcare professional.

Communication

If you need to speak with your child during the school day, you may contact the school office. Learners may use the Learner Services telephone for parent communication. If a learner needs to contact their parents during the school day, they should first get a pass from their teacher before going to Learner Services to request use of the phone. Learners will be required to write their name, time, and reason for the call on the clipboard in Learner Services. Your child will be asked to leave a voicemail if you are not able to take the call.

Conduct at Extra-Curricular Events

In the event of a major disturbance at any extra-curricular event within the Muscogee County School District, students involved may face suspension and revocation of extra-curricular privileges by their home school administration. This disciplinary action will apply to all MCSD campuses and extracurricular events.

- The suspension or revocation of privileges will be for no less than one academic semester and may extend up to the entire school year.
- School administration will determine if the student will be allowed to participate in extracurricular activities for the remainder of the year.
- If a student involved in a disturbance is a current member of a team, they will be suspended from participation for the remainder of that season and barred from representing the school as a student-athlete for the rest of the school year.

After School Activities

Parents should be aware of the scheduled end time for any after-school or evening activity and plan to pick up their learner within 10 minutes after dismissal. Learners left waiting for transportation may be prohibited from attending future events.

Please note that only Midland Middle School learners are allowed to attend Midland dances.

Student Attendance at Athletic Events

- Students may only attend athletic events or games when accompanied by a parent or legal guardian.

- Students found attending without a parent or legal guardian may be restricted from attending future events at the discretion of school administration.

Dress Code Policy

Midland Middle School follows the dress code guidelines established by the Muscogee County School District (MCSD). The school administration reserves the right to determine appropriate dress and to take corrective action as needed.

The purpose of the MCSD dress code is not to restrict personal style or clothing quality, but to promote good habits, appropriate group behavior, and a positive learning environment. Learners are expected to dress in a manner that reflects self-respect, safety, and school pride.

Learners may not dress, groom, or display emblems, insignias, badges, or symbols that distract from the learning environment or cause disruption to school operations.

Prohibited items include, but are not limited to:

- Clothing or accessories that advertise alcohol, tobacco, weapons, drugs (real or "fake"), or sexually explicit, obscene, violent, or profane content.
- Items with crude, threatening, or suggestive messages.
- Haircuts or accessories featuring gang-related, satanic, or discriminatory symbols.
- Logos or messages that denigrate any social or ethnic group.

Religious attire is permitted in accordance with applicable laws and MCSD policy.

Midland Middle School does not require school uniforms. However, in addition to MCSD guidelines, the following expectations apply to all learners:

Shirts & Tops

- Undergarments may not be worn as outer garments.
- Midriffs must remain covered at all times.
- Sheer or see-through tops are not allowed unless layered with appropriate clothing underneath.
- Tank tops, spaghetti straps, tube tops, and cut-off tops are prohibited. Cleavage must be covered.
- Outerwear or garments with hoods are not permitted to be worn inside the school building.
 - Sweaters and sweatshirts without hoods are acceptable.
 - All hooded clothing must be placed in the learner's locker before ILT/First Period.

Pants, Dresses, Skirts, & Shorts

- Pants must be worn on or above the waist. Belts are optional if pants fit properly.
- Pajamas are not permitted unless part of an approved school activity.
- Leggings may not be worn as standalone pants. They may only be worn underneath shorts, skirts, or dresses.
 - The top layer must not be shorter than three (3) inches above the knee.
 - See-through leggings and see through skirts are not permitted.
 - Pants, shorts, or skirts must be free of holes, rips, or tears above the knee.
 - Decorative patches or designs must fully cover any holes or tears.
- Dresses, skirts, and shorts must not be shorter than three (3) inches above the knee in the front, back, or sides—even when leggings are worn.

- See-through garments of any kind are not allowed, including pants, skirts, and dresses—even when layered.

Footwear & Accessories

- Shoes must be secured to the foot at both the front and back.
 - Slippers, slides, house shoes, flip-flops, and Crocs are not permitted.
- Head coverings (e.g., bandanas, do-rags, sweatbands, knitted hats, wide headbands) are not allowed indoors unless worn for religious or medical reasons.
- Chains (on belts, wallets, etc.) and items with spikes or studs are prohibited.
- Grills or other mouth coverings not prescribed by a dentist or oral surgeon are not allowed.
- Blankets may not be brought to or used in the school building.

Bags & Personal Items

- Large bags and purses are not allowed inside the school building.
- Backpacks, drawstring bags, and large purses must be stored in the learner's locker before ILT/First Period.
- Clutch bags, wristlets, and small purses are permitted.
- All bags are subject to size checks using the measurement box used at athletic events.
- Non-compliant bags may be confiscated if not stored appropriately.

Dress Code Violations & Consequences

1st offense: Warning; call for appropriate clothing; sit in ISS until clothes arrive

2nd offense: Parent contact; sit in ISS until clothes arrive

3rd offense: Parent contact; 1 day ISS

4th offense: Parent contact; 2 days ISS

5th offense: Parent contact; 3 days ISS

6th offense and beyond: Required parent meeting; ISS until parent attends conference

****In cases of uncertainty or dispute, the judgment of the administration will be final.**

Clothing Bank

The Muscogee County Council of PTAs sponsors a Clothing Bank to support learners in need throughout the school district. The Clothing Bank provides clean, school-appropriate clothing for learners of all ages and sizes. Donations of gently used, clean clothing are always welcome and may be brought to the school at any time. All donated items should be appropriate for school wear. Learners in need of clothing may be referred to the Clothing Bank through the school counselor.

504 Plan

A 504 Plan is a formal plan developed under Section 504 of the Rehabilitation Act of 1973. It provides accommodations and supports to ensure that students with physical or mental impairments have equal access to education and school activities.

Key features of a 504 Plan:

- Does not change the instructional content but offers accommodations (e.g., extended time, preferential seating)

- Designed for students who do not require special education services but need support to access the general curriculum
- Reviewed and updated regularly by a school-based team with parent input

The 504 Plan is designed to help students succeed in school by providing the support they need based on individual circumstances. If parents have questions or believe their child may need support, they are encouraged to contact the 504 chair for guidance on the referral and evaluation process.

Hallway Safety

All learners are expected to help maintain an orderly and safe school environment by following these guidelines:

- Treat all adults employed at Midland Middle School with respect, as you would your teachers. Respond politely and follow directions when spoken to in the hallway.
- Walk to all destinations—running is not permitted.
- Keep to the right side of the hallway at all times to ensure smooth traffic flow.
- Use quiet voices when in the hallway during class time.
- Be mindful of other learners' right to learn as you pass by classrooms.
- Respect every learner and their personal belongings.
- Learners must carry a hall pass with their destination, date, time, and teacher's signature, or have an active eHall pass for their destination.
- Learners found outside the indicated destination on their hall pass will be considered in an unauthorized location and may face disciplinary consequences.

House System Overview

To promote a strong sense of community, character, and school spirit, Midland Middle School implements a House System. Every student is assigned to one of four Houses, each representing a core value that reflects our school's mission to develop responsible, respectful, and resilient learners.

The House System encourages positive behavior, academic excellence, teamwork, and leadership through friendly competition, team-building activities, and school-wide recognition.

House Animo (*Courage/Spirit*) Grey

Embodies bravery, determination, and school spirit. Students in House Animo are recognized for their resilience, leadership, and willingness to take initiative.

House Fide (*Loyalty/Trust*) Navy Blue

Symbolizes trust, loyalty, and belief in oneself and others. House Fide promotes collaboration, reliability, and strong personal character.

House Honesta (*Honesty*) Teal

Represents truthfulness, fairness, and integrity. Students in House Honesta are encouraged to demonstrate honesty in their words and actions, both in and out of the classroom.

House Integritas (*Integrity*) Black

Represents doing what is right, even when it is difficult. House Integritas encourages consistency in values, ethical choices, and responsibility.

Participation in the House System allows students to earn points for academic achievement, good behavior, participation in school events, and service to the community. House points contribute to celebrations and awards. This system fosters a strong sense of belonging and helps develop well-rounded students who lead with character.

Individualized Education Program (IEP)

An Individualized Education Program (IEP) is a legal document developed for students who qualify for special education services under the Individuals with Disabilities Education Act (IDEA). The IEP outlines the student's specific learning needs, the services the school will provide, and measurable goals for academic progress.

Key features of an IEP:

- Tailored instruction based on the student's unique needs
- Accommodations, modifications, and related services (e.g., speech therapy, occupational therapy)
- Annual goals and regular progress monitoring
- Developed and reviewed by a team including parents, teachers, and specialists

The IEP is designed to help students succeed in school by providing the support they need based on individual circumstances. If parents have questions or believe their child may need support, they are encouraged to contact the school counselor for guidance on the referral and evaluation process.

Items NOT Allowed at School

For the safety and well-being of all learners, the following items are strictly prohibited on school property, on school buses, and at school-sponsored events:

- Weapons or items that resemble weapons (toy guns, knives, etc.)
- Tobacco products, vapes, or e-cigarettes
- Alcohol, drugs, or drug paraphernalia
- Fireworks, lighters, or matches
- Laser pointers
- Permanent markers (unless provided/approved by a teacher)
- Toys, trading cards, games, or other non-instructional items
- Bluetooth speakers, air pods, earbuds
- Personal gaming devices or electronic entertainment items
- Inappropriate or offensive materials (magazines, drawings, etc.)
- Excessive amounts of money
- Any other item that causes disruption to the learning environment

Jag Recovery

Jag Recovery is an after school tutoring program that begins in October. All learners are provided the opportunity to attend as needed the Jag Recovery Program. During Jaguar Recovery, learners are able to make-up missing assignments, work on homework, projects and grade recovery. Jag Recovery is scheduled by invitation from the learner's teacher or by arrangement from parent request. Jag Recovery will meet after school from 3:20 – 4:20 pm. **Your learner must be picked up by 4:30 pm.**

Learner Accident Insurance

Muscogee County School District (MCSD) does not carry accident insurance for learners injured at school and is generally not liable for such injuries (Board Policy JGA and EGB). It is the responsibility of parents

or guardians to ensure their learners have adequate medical insurance coverage.

As a convenience, the district provides a list of learner insurance vendors on the MCSD website under the Parent tab. These plans are available for purchase and may be a helpful resource if you do not have other insurance coverage. For more information, contact Chad Kirchen at 706-748-2380 or via email at Kirchen.Chad.L@muscogee.k12.ga.us.

Learner Assemblies

Learners are expected to display respectful and appropriate behavior during all school assemblies and special events held in the gymnasium or cafeteria. When attending presentations by guest speakers, performances, or theatrical productions, learners should follow proper auditorium etiquette.

- Walk quietly and in an orderly manner to and from assemblies.
- Be respectful to others and mindful of the learning environment throughout the building.
- Take care of the surroundings. Our school environment reflects the pride of our learners and faculty.
- Show respect for all guests and performers. Unnecessary noise or distractions can disrupt the event and diminish the experience for others.
- Applaud only when appropriate. Audience participation is permitted only when encouraged by the presenter or performer.

Present yourself at all times as an intelligent, responsible, and courteous audience member.

Lockers

All learners are required to have a hall locker to store books, hoodies, cell phones, lunches, and Chromebooks. Lockers are rented to learners for a fee of \$15.00 per year. This fee covers the cost of changing combinations and replacing worn hardware.

Learners without a locker will have their bookbags, hoodies, and cell phones locked up at the start of the school day with no access until dismissal.

Locker Expectations:

- **Assigned Use Only:** Students must only use the locker assigned to them. Sharing or switching lockers is not allowed. Learners are only allowed to go to their locker during designated locker times: before school, after 3rd period, and dismissal.
- **Cleanliness:** Lockers must be kept clean and free of trash, food, and inappropriate materials.
- **Security:** Students should not share their locker combination with others. Midland Middle School is not responsible for lost or stolen items.
- **No Damage:** Students are responsible for maintaining their locker in good condition. Writing, scratching, or damaging lockers is not allowed. Avoid attaching pictures or other items with glue or tape.
- **No Storage of Prohibited Items:** Lockers may not be used to store weapons, drugs, tobacco products, or any other items that violate school rules.
- **Access:** Lockers remain the property of Midland Middle School. School staff may inspect lockers at any time without notice. No additional locks may be placed on lockers.

- **End-of-Year Clean Out:** Lockers must be completely emptied by the last day of school. Items left behind will be discarded or donated.



For additional help and instructions, please scan the QR code to watch a short video below:

MCSD Bag Policy

Midland Middle School follows the Muscogee County School District Bag Policy to enhance safety and improve the event experience for all attendees at athletic events.

Key features include:

- **Bag Size Restrictions:** Large bags are prohibited inside stadiums during athletic events.
- **Exceptions:** Medical bags, diaper bags, and small single-compartment clutch bags no larger than 5 x 9 inches are allowed but are subject to security inspection upon entry.
- **Security Measures:** All bags, regardless of size, will undergo thorough security screening to maintain a safe environment for everyone.

Media Center

The Media Center is open during the school day for learners to check out books. Periodicals may be checked out only with special permission from the media specialist. Before checking out a book, learners should inspect it carefully. Any damages, marks, or writing found in a book must be reported to the media center staff to avoid being held responsible for those damages.

Multi-Tiered System of Supports (MTSS)

MTSS is a proactive, school-wide framework designed to support the academic, behavioral, and social-emotional needs of all students. It involves multiple levels (tiers) of support that increase in intensity based on a student's needs.

- **Tier 1:** High-quality classroom instruction and universal support for all students.
- **Tier 2:** Targeted interventions for students who need additional support.
- **Tier 3:** Intensive, individualized support for students with significant needs.

MTSS helps ensure that every student receives the appropriate level of assistance to thrive and succeed in school.

Phone Use

Learners are allowed to use the office phone during the school day but must follow these steps:

- Obtain a written note from their teacher requesting phone use
- Sign in at the office and indicate their reason for using the phone

Please note that the clinic staff or office personnel will contact a parent or guardian if a learner is sick and needs to go home or if the learner has been injured.

Physical Education (PE) Requirements

PE uniforms are available for purchase through the PE teachers. Shirts and shorts cost \$10 each. All learners are required to dress out for PE class, regardless of whether they have purchased Midland gym clothes. **Learners must also purchase a PE locker for \$5.00.** PE clothes should be stored in the PE locker prior to ILT/First Period.

Parent Visitation and Engagement Days

Parents are encouraged to visit their learner's classroom during designated Parent Engagement Days or by scheduling a visit in advance with school administration.

Selling, Buying, and Money at School

Learners are not allowed to sell or buy items from each other on the school bus or anywhere on school grounds. Please help your child avoid carrying large amounts of money to school. Aside from what is needed for lunch, learners usually do not need to bring money.

When tickets for dances, games, or other events are sold, the price will be announced in advance. Learners should bring only the exact amount needed. Most event payments can be made online through My Payments Plus, which is the preferred method.

Please note that Midland Middle School is a cash-only school. Personal checks and credit/debit cards are not accepted on campus. All fees and payments should be made electronically through My Payments Plus whenever possible.

Large amounts of money, cell phones, and jewelry can attract theft. The school is not responsible for lost or stolen items.

Student Support Team (SST)

The Student Support Team (SST) is a collaborative team of educators, specialists, and administrators who meet to develop strategies and interventions for students experiencing academic, behavioral, or emotional challenges.

The SST:

- Reviews student data and teacher/parent concerns,
- Recommends evidence-based interventions,
- Monitors student progress and adjusts supports as needed,
- May refer a student for further evaluation if more intensive services are required.

The SST process is part of the MTSS framework and serves as a critical step in ensuring students receive timely and effective support.

Transportation

Bus Passes

MCSD Transportation schedules all bus routes and stops. Bus passes are issued to eligible learners by the Transportation Department and may take 1 to 7 days to process. Bus passes can be requested by completing the form on the Muscogee County School District website under the Families and Students tab or directly at: <https://muscogee.k12.ga.us/c/Divisions/OperationsAndFacilities/Transportation>

Bus Conduct

Riding the bus is a privilege that can be revoked if safety rules are not followed. All MCSD policies apply to learner behavior at bus stops, during school activities, and while traveling to and from school.

Buses run on a strict schedule and cannot wait for late passengers. Learners must only enter and exit the bus at their assigned stops. For any concerns about bus drivers, please do not confront the driver. Instead, call the Transportation Department at 706-748-2876.

While on the Bus:

- School rules apply at all times
- Profanity is prohibited
- Electronic devices are not allowed
- Food and drinks are not allowed
- Learners must remain seated in their assigned seats
- Keep all body parts and belongings inside the bus windows

Consequences for Bus Rule Violations:

Offense	Consequence
1st Offense	Parent contact and student conference OR 1–3 day bus suspension
2nd Offense	3–5 day bus suspension
3rd Offense	10-day bus suspension
4th Offense	Removal from bus for remainder of semester or school year

Updates to the MCSD bus policy can be found in the MCSD Handbook.

Every parent and learner must sign a bus contract upon enrolling at Midland Middle School.

Parking / Traffic

Midland Middle School is a **no-walk zone**. All learners must either ride the bus or be picked up by a guardian in the car loop at the front of the school.

School buses will drop off and pick up learners in the **rear parking lot**. Learners transported by car must be dropped off and picked up at the **front entrance only**. Only MCSD vehicles are permitted in the back bus loop at any time.

Learners arriving by car should not arrive more than **30 minutes before school begins (7:40 a.m.)** and should be picked up no later than **15 minutes after dismissal (3:25 p.m.)**. For learners staying after school for activities, parents must pick them up within **10 minutes** after the activity ends. Learners who are consistently late being picked up may be required to sign out, and club sponsors may revoke participation for repeated late pickups.

- **Driveways must never be blocked.** When unloading or loading, drivers should pull to the curb or into a marked parking space to avoid blocking traffic.
- Drivers are expected to follow the directions of school personnel during pick-up and drop-off times.

Parents picking up learners **15 minutes or more after school ends** will need to sign their learner out from the media center, front office, or another designated area.

Visitors

Per MCSD policy, all visitors to MCSD schools must sign in at the front desk and present a valid, state-issued form of identification. Only parents or guardians are permitted to visit their child's classroom. These visits are for observation only, unless the teacher has indicated that there is time for a direct conversation with the parent or guardian. For the safety and security of all learners, only parents or guardians are allowed to have breakfast or lunch with their child on campus.

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Appendix A: Midland Middle School Bus Behavior Agreement

MIDLAND MIDDLE SCHOOL 6990 Warm Springs Road, Midland, Georgia 31820

Dr. Keisha Cook, Principal
Principal

Telephone (706) 569-3673

Cheryl Lix, Assistant

FAX (706) 569-3678

Midland Middle School Bus Behavior Agreement

2025–2026 School Year

Student Name: _____

Grade: _____

Midland Middle School is committed to providing a safe and respectful transportation experience for all students. To ensure a positive experience for everyone who rides the school bus, we ask all students and parents/guardians to review and sign this **Bus Behavior Agreement**.

Riding the school bus is a **privilege**, not a right. Maintaining this privilege requires that students follow clear expectations for behavior on the bus and at the bus stop.

Bus Behavior Expectations

1. Obey the bus driver and monitor at all times.
2. Board and exit the bus in a calm, respectful, and orderly manner.
3. Remain seated at all times while the bus is in motion.
4. Remain silent at all railroad crossings.
5. Sit only in their assigned seat (no switching without driver permission).
6. Use appropriate language at all times—**no profanity or vulgar language**.
7. No eating or drinking on the bus.
8. No use or possession of tobacco, e-cigarettes, vapes, drugs, or alcohol.
9. Follow all school rules at the bus stop and on the bus.
10. Receive no bus referrals during the agreement period.

Disciplinary Actions for Violations

Offense	Consequence
1st Offense	Parent contact and student conference OR 1–3 day bus suspension
2nd Offense	3–5 day bus suspension
3rd Offense	10-day bus suspension
4th Offense	Removal from bus for remainder of semester or school year

Signatures

By signing below, we acknowledge that we have reviewed, understand, and agree to the terms of the Midland Middle School Bus Behavior Agreement. We understand that failure to meet the behavioral expectations outlined above may result in suspension or permanent removal from bus transportation.

Student Signature: _____ Date: _____ Parent/Guardian Signature: _____

Appendix B: ISS Classroom Procedures

- 1) When students report for their first day of ISSP they will be given a locker pass for the following:
 - ☐ Chromebook
 - ☐ Textbooks
 - ☐ Workbooks
 - ☐ Worksheets
 - ☐ Other materials that will be needed
- 2) Students will sit facing forward in their assigned seat. Feet and legs must remain forward and on the floor.
- 3) If a student has a question or needs to leave his/her assigned seat, they must first respectfully raise their hand and be recognized by the ISSP teacher.
- 4) All desks must remain clean and neat. Any writing or graffiti on the desk will result in additional consequences.
- 5) All assignments must be checked by the ISSP teacher for completion. Students will only be released from ISSP when their assigned work is completed.
- 6) The ISSP teacher is not a content specialist and may only assist or seek assistance for students having difficulty with work.
- 7) Students will participate in Community Service activities while in ISSP.
- 8) Students are to remain respectful of themselves, to the ISSP Instructor, and to their classmates at all times.

Appendix C: ISSP Student Contract

The In School Suspension Program (ISSP) is designed and intended to keep students in school and progressing in their coursework after administrative disciplinary action. While in ISSP, students are expected to work on and complete the assignments provided by their teachers. If no work has been provided, or if students complete their assignments, the ISSP Instructor will assign work to be completed. Failure to complete assigned work will result in an additional ISSP assignment day to complete assignments.

Students must follow the expectations identified below. If a student is referred to the Discipline Office for an ISSP rules violation the student may receive one (1) day of Out of School Suspension (OSS) for each day remaining in their ISSP assignment.

ISSP Rules:

- Students are to report to ISS for their seat assignment upon arriving at school.
- Students are to be in, and remain in, dress code.
- Students are to sit quietly and complete assignments.
- Students are to remain awake at all times.
- Students may speak only when given permission by the ISSP Instructor.
- Students are to remain seated at all times. If assistance is needed, raise your hand to be acknowledged by the ISSP instructor.
- Food and drink are only allowed in the cafeteria; gum is not allowed.
- Calculators and computers are the only electronic devices allowed in ISS.
- Students may not participate in, or attend, any extra-curricular MCSD or Midland Middle School event until the day after they complete their ISS assignment

I am aware of the expectations while in ISSP and understand the consequences if I choose not to comply with the expectations.

Student Signature and Date

Appendix D: Locker Usage Acknowledgement Form

Midland Middle School
2025–2026 School Year

Dear Student and Parent/Guardian,

At Midland Middle School, lockers are provided as a privilege to help students store their personal items, books, and school materials in a safe and organized manner. In order to maintain a respectful, safe, and secure school environment, all students must follow the locker usage expectations outlined below.

Locker Expectations:

- **Assigned Use Only:** Students must only use the locker assigned to them. Sharing or switching lockers is not allowed.
- **Cleanliness:** Lockers must be kept clean and free of trash, food, and inappropriate materials.
- **Security:** Students should not share their locker combination with others. Midland Middle School is not responsible for lost or stolen items.
- **No Damage:** Students are responsible for maintaining their locker in good condition. Writing, scratching, or damaging lockers is not allowed.
- **No Storage of Prohibited Items:** Lockers may not be used to store weapons, drugs, tobacco products, or any other items that violate school rules.
- **Access:** Lockers remain the property of Midland Middle School. School staff may inspect lockers at any time without notice.
- **End-of-Year Clean Out:** Lockers must be completely emptied by the last day of school. Items left behind will be discarded or donated.

Acknowledgement:

By signing below, I acknowledge that I have read and understand the locker expectations at Midland Middle School for the 2025–2026 school year. I agree to follow these expectations and understand that failure to do so may result in disciplinary action or loss of locker privileges.

Student Name (Print): _____

Grade: _____

Student Signature: _____




Date: _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date: _____

How to Open a Locker

1	Turn the knob clockwise several times to reset the lock. Continuing to turn clockwise, stop at your first number.		My first number is: _____
2	Turn the knob counter-clockwise to your second number. Continue to turn the knob in the <u>same direction</u> and stop at your second number <u>again</u> .		My second number is: _____
3	Turn the knob clockwise to your last number.		My third number is: _____

Tip: If you realize that you have made a mistake, simply start over from the beginning. The lock **will not** work if you turn it backwards to correct yourself.



For additional help and instructions, please scan the QR code to watch a short video below:

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Appendix E: School Nutrition Program (SNP)

School Year 2026

Mission Statement of the Muscogee County School Nutrition Program is to provide a nutrition program that will maintain and improve the health of school children and the educational community and encourage the development of sound nutritional habits that will foster academic success.

USDA has regulations that the School Nutrition Program (SNP) has to meet to be in compliance with their guidelines. Caloric and nutrient requirements are based on age and grade. Also, MCSD Board Approved Wellness Program (EEE and EE-R) encourages and promotes healthy guidelines to be followed including, but not limited to, FDA standards for portion sizes and the elimination of the consumption of fried foods as well as foods containing > 35 % sugar by weight. School lunches also offer a variety of foods, whole grains, and fat free and low-fat milk choices. Muscogee County School District shall abide by nutrient standards of the School Nutrition Program for all foods sold and served on campus during the school day. The sale of foods or beverages to students on school premises other than through SNP is prohibited from 12:01 a.m. until 30 minutes after the end of the school day. Food shall not be used as a reward or punishment. The use of candy and other food rewards for academic performance or good behavior is prohibited. **Fundraising efforts** shall be supportive of healthy eating, encouraging the sale of non-food items or nutrient dense foods. USDA regulations ban the sale of foods of minimal nutritional value.

The School Nutrition Program provides a healthy breakfast and lunch choice for students every day. Students may bring their own lunches from home. **Restaurant containers are not allowed in the cafeteria.** Parents are encouraged to have lunch with their children and a school lunch may be purchased to eat in the cafeteria with the students.

School meals may be captured at the point of sale in a variety of ways. Pin pads or bar code scanners will be used.

Community Eligibility Provision (CEP)

The Community Eligibility Provision (CEP) was established by Congress through the Healthy, Hunger-Free Kids Act of 2010, which reauthorized the Child Nutrition Programs. CEP aims to increase access to the School Meal Programs by offering breakfast and lunch at no charge to all students, without the need to process or collect individual free and reduced meal applications. Midland Middle School is a CEP school. There is no fee for learners to eat breakfast or lunch.

Menus

Menus can be found on the district website. Menus may change on a very short notice due to supply chain issues, market conditions, deliveries, or special school activities.

Special Dietary Needs

MCSD School Nutrition will make meal modifications and substitutions to the regular school meals for a student with a disability that restricts their diet. The Special Dietary Needs Prescription Form **must be** completed and signed by a licensed physician, unless the child has a healthcare plan or an IEP/504 Plan on file, and returned to MCSD School Nutrition Program, including the school cafeteria manager and the Nutrition Specialist before the school cafeteria can provide any modifications or substitutions. A form and instructions can be found on the School Nutrition page of the MCSD web site, or at the school clinic or cafeteria. You may contact the School Nutrition office at 706-748-2386 for more information.

A nutrition analysis chart for menu items is available on the website. Please be aware that there are factors that may affect a product's actual nutritional value and/or ingredient composition at any given time: Supply chain issues may cause substitutions; manufacturers' formulations may change without notice. USDA donated products may become available at any time during the year and may replace a purchased item. Product brands may change during the year as new bids are approved. Schools may be using inventory from a previous bid or manufacturer. Our recipes may change during the school year. A la carte snack items vary from school to school, so check with the Nutrition Manager at your student's school for specific information.

Summer Meals

SNP provides breakfast and lunch at various schools throughout the district during the summer. Please check the website or call 706-748-2386 for locations. All children up to 18 years of age receive a free meal. Adults may purchase lunch.

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Notes/Reminders

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